

Lawford Parish Council



Minutes of a meeting of the **Public Realm Committee** held in the **Small Meeting Room, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG** on **Monday 6 February 2023 at 6.30pm**

Present: Cllrs T Barrett, B Chester, C Guglielmi, V Guglielmi, B Newman-Wright, V Pretty and D Thurlow

1. **Apologies for Absence** No apologies received
2. **Minutes.** The minutes of the Public Realm meeting held on 5 December 2022 were approved and agreed.
3. **Action Points from the meeting 5 December 2022:**

A review of Council's Byelaws. Cllr Thurlow to update the Clerk on the submission and update the Council when he receives a response from the Department of Levelling Up, Housing and Communities	Both ongoing
Clerk to claim back monies from Essex County Council for treatment to Staghorn Sumac grass of £50.00 + VAT	Ongoing
Area mapping project. Cllr C Guglielmi getting the maps populated and printed	Ongoing
Parish Council to remove chain link fence when works complete to house building works on pathway from School Lane to playing field.	Ongoing
Mile Marker Project. Cllr C Guglielmi to provide an update	Ongoing
Annual Tree Inspection. Cllr D Thurlow to pick this up again in the Spring	Ongoing
Play Area Inspections. Cllrs to review reports throughout the year	Ongoing
Bin installation. Cllr Thurlow to provide an update	Ongoing
<u>Defibrillator.</u> Waiting for agreement from Rose Builders regarding location of defibrillator on Summers Park	Ongoing
The Clerk to report tarmac breaking up about 20 yards up Cox's Hill on the corner with Lawford Dale	Complete
The Clerk to speak to the handyman regarding cutting back branches obscuring the Level Crossing sign on Cox's Hill	Complete
The Clerk to speak to John Glover regarding cutting back growth on the bottom of the trees on Summers Park	Complete
<u>Riverview pathway.</u> The Clerk to ask for quote for bat friendly lighting and Cllr Guglielmi to submit a request to the LHP to pay for the lighting if the Parish Council pays for the upkeep.	Complete
<u>Wildflower verges on Summers Park.</u> The Clerk to set up meeting with Leon Woodrow and Tom Opperman regarding	Complete
Cllr C Guglielmi to speak to someone regarding repairing the ANPR cameras at the station	Complete
Cllr C Guglielmi to speak to Leon Woodrow and Tom Opperman for their advice on new planting for hedge next to Little Pumpkins	Complete
The Clerk to contact TCV regarding a quote for works to Summers Park	Complete

The Clerk to contact Rose Builders regarding the quote for works to the play area at Lawford Green	Complete
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4. **Declarations of interest.** Declarations of interest were received from Cllr D Thurlow and B Newman-Wright with regard to church funding.

5. **General items:**

- a) Climate Change talk – A draft poster was circulated and agreed for promoting the event.
- b) Council's Byelaws – Cllr Thurlow reported that he had still received no update and Cllr C Guglielmi suggested the Clerk contact the EALC and ask for their advice.

Action: Clerk to contact EALC

- c) Mile marker project – the Mile Marker was now with the handyman for painting and would be installed soon. It was agreed that the casting could be offered to Ardleigh Parish Council. This was agreed.

Action: Clerk to email Ardleigh Parish Council with the offer

- d) Update on mapping project – Cllr C Guglielmi reported this was a work in progress and he would update at the next meeting.

- e) Defibrillator in public spaces – This was discussed and agreed that the costs would be shared as follows: Rose Builders 50% (as offered in email), the Rotary Club 25% and Lawford Parish Council 25%. However, Councillors asked the Clerk to find out what sort of electricity consumption costs would be incurred.

Action: Clerk to find out what electricity consumption costs would be incurred.

- f) Planning for King's Coronation Event – It was agreed that the Lawford Parish Council Coronation Event would take place on Saturday 6th May so as not to clash with the Manningtree event which was taking place on Sunday 7th May. It was confirmed that the King did not want Beacons to be lit as part of the Coronation celebrations and therefore the alternative of fireworks, a toast and choral signers or other music was discussed. It was agreed that Cllr C Guglielmi would speak to Rose Builders about the fireworks company they used for their event. It was agreed that the Clerk would find out about the music and loudspeaker.

Action: Cllr Guglielmi to speak to Rose Builders

Action: Clerk to find out about music and loudspeakers

- g) 20s Plenty – This was discussed and agreed that an email would be sent to Manningtree Town Clerk conveying Lawford Parish Council's support for this initiative in their area. The meeting discussed extending 20mph to two Lawford Roads: Colchester Road and Mill Hill as had been requested in the email received from Manningtree 20's Plenty. It was agreed that this would not be pursued at this time but would instead continue to proactively speed check.

Action: Clerk to email Manningtree Town Clerk

- h) Approach from a Landscaper – this was discussed and agreed to keep on file for the future. However, it was agreed that the Parish Council were happy with the current landscaper.

Action: Clerk to email landscaper to let them know the decision.

- i) Proposed diversions on A137- This was discussed and agreed there was nothing the Parish Council could do about the proposed diversions as it had no authority in this area.

- j) Recycling Centre, new booking system. From Monday 13 March 2023, residents visiting Essex County Council (ECC) recycling centres will need to book in advance and Cllr C Guglielmi informed the meeting that this new system was being trialled. He would provide future updates as and when received.

- k) Recycling boxes out of stock. Cllr C Guglielmi agreed to look into this and provide an update at the next meeting.

6. Current projects:

a) Summers Park Pond

- Treatment of fence. This would be completed when the weather improved.
- Hedges/shrubs to be planted by the fence. This was currently with the contractor.

b) Streetlights

- Switch to LED phased works – the phase 2 quote had been put on the Full Council meeting for 20 February for discussion and agreement.
- New streetlights on Riverview. It was agreed these would be Parish Council works and the Clerk was asked to get advice from the contractor on location and costs.

Action: Clerk to speak to the contractor

- Lights on Cox's Hill – An LHP scheme has been submitted and it had been agreed that if anything goes wrong with the current lights on Cox's Hill they were not to be repaired and replaced.

c) Overview of LHP Scheme Submissions The schemes were discussed, updated and agreed.

d) Hedge Planting at Little Pumpkins It was agreed that this would be completed as part of the planting works on Summers Park.

7. New projects:

- a) New baby swing at Lawford Green play area? For discussion and decision. It was agreed to go back to the contractor as the quote provided was for new swings and it was agreed that adjustments to the current swings would probably suffice.
- b) Junction of Dedham Road/Harwich Road. This was reported by Cllr Thurlow and Cllr C Guglielmi agreed he would email 'members' enquiries' to see what advice or guidance they could provide.
- c) Traffic calming measures on Wignall Street close to Garden City. Cllr C Guglielmi said he would speak to a Highways Liaison Officer regarding the speeds permitted on this road and report back at the next meeting.

8. Matters for Future Discussion

9. Items for information

- a) Cllr V Pretty reported blue polystyrene had been left in the ditch along Long Road. It was agreed that the Clerk would write to City and Country to report this as it looked like it could have come from their deliveries.

Action: Clerk to write to City and Country

Signature: (Chair)

Date: