

Lawford Parish Council



Minutes of a **meeting of the Parish Council held in the Small Hall, Ogivlie Hall, Wignall Street, Lawford, CO11 2JG on Monday 19 December 2022 at 6.30pm.**

Present: Cllrs T Barrett, B Chester, C and V Guglielmi, D Harty, M Kinsmore, I Miles, B Newman-Wright, G Payne, V Pretty, D Thurlow
Cllr A Coley (Tending District Council)
Clerk: Bridget Tighe

83/2023 Apologies for Absence None

84/2023 Minutes of the Previous Meeting:

- a) The minutes of the Council meeting held on **Monday 21 November 2022** were approved.
Proposed: Cllr T Barrett Seconded: Cllr D Thurlow All agreed

85/2023 Actions from the previous meeting:

<u>HGVs on School Lane</u> Cllr Guglielmi is waiting for the next stage on this signage and would report at the next meeting.	Ongoing
Clerk to add Cllr Thurlow to the Ipswich Building Society signatories	Ongoing
Shrubs for Summers Park Pond. Cllr C Guglielmi to provide update at next meeting	Ongoing
<u>Mile Marker</u> Cllr C Guglielmi to determine place names and distance	Ongoing
<u>Mapping Project.</u> Cllr Guglielmi to organise maps	Ongoing
<u>Public Access to Defibrillators.</u> The Clerk to put this as an agenda item for the next Public Realm meeting with a view to holding an exploratory discussion with Rose Builders.	Complete
Cllr C Guglielmi to share leaflet on climate change with councillors	Complete
<u>Street Lighting</u> Cllr Thurlow and Clerk to meet to organise phasing of works.	Complete
<u>Treatment of Summers Park Pond Fence</u> Clerk to inform the handyman of the decision to treat panels either side of the gate.	Complete
<u>Maintenance Works to Summers Park Pond</u> Clerk to inform contractor that quote had been accepted.	Complete
<u>Memorial Bench</u> Cllr Thurlow to inform contractor	Complete
<u>Lawford Green Play Park</u> Clerk to inform contractor quote has been accepted	Complete
<u>Shield for Beacon</u> Clerk to inform contractor quote has been accepted	Complete
<u>School Lane Nettles</u> Clerk to liaise with the football club regarding rotavator	Complete
<u>Grants to Manifest Theatre and Manningtree First Responders</u> Clerk to inform applicants of decision to award them a grant	Complete

Elections May 2023 Clerk to check whether Councillors have to submit nomination forms by hand to the TDC office.	Complete
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86/2023 Declarations of Interest:

Cllrs Kinsmore, Newman-Wright and Thurlow declared an interest in the item on grant awards.

87/2023 Public Voice:

- a) No members of the public attended

88/2023 Reports and updates

The Councillors and Police Reports were circulated when received.

- a) The District Councillor report – contents were noted.
- b) The County Councillor’s report – contents were noted.
- c) TDALC report – no report received.
- d) Operation Quasar report – contents were noted.

89/2023 General Items

- a) Planning review - Cllr Chester updated the meeting. No actions were required.
- b) Website and social media review – Cllr Harty circulated a briefing which was discussed. It was agreed Cllr Harty would progress his ideas on improving the social media profile of the Council.

Action: Cllr Harty to progress and update at next meeting.

- c) Public Defibrillators – It was agreed that the Clerk would speak to Manningtree First Responders regarding costings for a public defibrillator which could be sited at the gym on Summers Park.

Action: Clerk to progress and update at next meeting

- d) Phase 3, Lawford Green Development – update from Cllr C Guglielmi received. This was discussed and agreed an email would be sent to Essex Highways in favour of keeping the construction traffic accessing the site from the Dead Lane side.

Proposed: Cllr C Guglielmi Seconded: Cllr D Thurlow

Action: Clerk to send letter to Essex Highways

90/2023 Public Realm committee:

- a) Bin installation – Cllr Thurlow updated the meeting stating two bins remained to be installed.
- b) Mapping exercise – Cllr Guglielmi updated the meeting stating the maps would follow in due course.
- c) Street Lighting. The meeting discussed and agreed Phase 2 could go ahead.

Proposed: Cllr D Thurlow Seconded: Cllr M Kinsmore

Action: Clerk to contact contractor

- d) Summers Park Pond – The meeting was updated and agreed the Clerk would speak to the contractor regarding planting around the pond area and lifting lower branches on all trees on Summers Park

Proposed: Cllr D Thurlow Seconded: Cllr C Guglielmi

Action: Clerk to contact contractor

- e) Memorial Bench on School Lane – Cllr Thurlow confirmed this was being progressed and would be sited outside the Pavilion.

- f) Lawford Green Play Park – Update based on report from member of the public was received and agreed this area would be monitored.

- g) Mile Marker- Cllr Guglielmi confirmed this was being progressed.

- h) Shield for Beacon – The Clerk confirmed no update had been received.

Action: Clerk to contact contractor for an update

91/2023 Administration Committee:

- Budget 2023-24 – The Tax Base for Tax Setting was noted.
- Council's expenditure
 - i) A list of expenditure for December and a bank reconciliation for November were circulated and noted.
 - ii) A councillor verified invoices, confirming by initialling Expenditure Spreadsheet and Invoices with green ink.
- Grant awards. The response from the Diocese regarding funding for feasibility study for the church works was discussed. It was noted that Cllrs Thurlow and Kinsmore would be discussing this further with Lawford Church.

92/2023 Matters for Future Discussion

- a) 20's Plenty Campaign. It was agreed that this group would attend the Full Council meeting in January 2023

93/2023 Items for information

There were no items for information.

The meeting closed at 7.50pm

Signature (Chair):

Date: