

Lawford Parish Council



Minutes of a **meeting of the Parish Council held in the Small Hall, Ogvilie Hall, Wignall Street, Lawford, CO11 2JG on Monday 17 April 2023 at 6.30pm.**

Present: Cllrs V Guglielmi (Chair), C Guglielmi, D Thurlow (Vice-Chair), M Kinsmore, B Chester, B Newman-Wright, D Harty, V Pretty, G Payne, T Barrett, I Miles

127/2023 Apologies for Absence No apologies were received.

128/2023 Minutes of the Previous Meeting

a) The minutes of the Full Council meeting held on **Monday 20 March 2023** were agreed and approved. Proposed: Cllr T Barrett, Seconded: Cllr V Pretty

129/2023 Actions from the previous meeting:

<u>HGVs on School Lane</u> Cllr Guglielmi is waiting for the next stage on this signage and would report at the next meeting.	Ongoing
<u>Mapping Project.</u> Cllr Guglielmi to organise maps after the May 2023 Election	Ongoing
<u>Defibrillators</u> Clerk to place order for defibrillator and organise installation	Ongoing
<u>Shield for Beacon</u> to be installed soon	Ongoing
<u>Accounting software</u> Clerk to provide 3 final quotes at next meeting	Ongoing
<u>King's Coronation</u> – Clerk to order generator, lights and speak to Fireworks Company	Ongoing
<u>New dog fouling signage for School Lane</u> – New signage to be ordered	Ongoing
<u>Application for Credit Card</u> – waiting for signatures to proceed with application	Ongoing
<u>Mermaids Against Sewage</u> – Clerk to draft letter of support	Completed
<u>Riverview pathway</u> Clerk to put on agenda for next meeting	Completed
<u>Inclusive play equipment</u> - Clerk to find out more about the location and extend invitation to the next Public Realm meeting	Completed
<u>Tree Inspection Course</u> – Clerk to find out times and dates	Completed
<u>Order for banner promoting volunteer opportunities in the Council</u>	Completed

130/2023 Declarations of Interest:

Cllr C Guglielmi declared an interest in item 135/2023 b) as he sat on the Committee that had decided the amount provided.

131/2023 Public Voice:

- a) One member of the public attended and spoke regarding play equipment for older children. It was agreed that this request would be considered at the next Public Realm Meeting.

132/2023 Reports and updates

The Councillors and Police Reports are circulated when they become available.

- a) The District Councillor – the report was noted.
- b) The County Councillor's report – no report received.
- c) Operation Quasar report – see item 133/2023 e) below.

133/2023 General Items

- a) Planning review - Cllr Chester reported that only one application (for a conservatory) had been received which did not warrant a planning comment
- b) Website and social media review – Cllr Harty reported that the banner had been ordered and purchased and he would put this up shortly; the pictures of the new shield and cradle switch had received a good response. He confirmed he would push the message regarding the Coronation event.
- c) Public Defibrillator – Cllr C Guglielmi confirmed he had spoken to an electrician and would organise a date for installation.
- d) King's Coronation Planning – it was confirmed that this was in hand with more work to do on first aid and promoting to local people.
- e) Operation Quasar – It was agreed to continue with the initiative.

Proposed: Cllr C Guglielmi, Seconded: Cllr T Barrett
- f) CCTV – It was agreed to pay for temporary installation of CCTV on Riverview.

Proposed: Cllr V Guglielmi, Seconded: Cllr V Pretty

134/2023 Public Realm committee:

- a) Bin installation – It was agreed to pass this item to the Public Realm Committee who would decide how many new bins were required.
- b) Street Lighting. Cllr Thurlow confirmed that this would be a project for next year and for now he was seeking quotes.
- c) Summers Park Pond – The meeting was informed the treatment of the fence would take place soon.
- d) Inclusive Play Equipment – The meeting considered the quote and agreed to purchase the equipment to be located at location A with black bonded mulch.
- e) Upgrade to Riverview Pathway – Cllr D Thurlow confirmed that the path would be widened by 1 metre from 1.5 to 2.5 and this would also happen next year along with the lights.
- f) New dog fouling signage for School Lane – It was agreed the Clerk would chase this.
- g) Byelaws – Cllr D Thurlow confirmed that good progress had been made with changes made in accordance with advice received from the Department of Communities, Levelling Up and Housing.

135/2023 Administration Committee:

- a) Council's expenditure
 - i) A list of expenditure for April 2023 was circulated and agreed.
 - ii) A bank reconciliation for March 2023 was circulated and agreed.
 - iii) Cllr G Payne verified invoices by initialling Expenditure Spreadsheet with green ink at the meeting.
- b) Notice of LCTS Grant for 2023-24. This noticed was noted.
- c) Change of date for next Administration Committee Meeting from 8 May to be incorporated in Full Council meeting of 22 May. This was noted.
- d) Notice of LCTS (Local Council Tax Support) Grant. This item was a duplication of b) above.
- e) Agreement to payment for affiliation to EALC and NALC. This payment was agreed.

Proposed: Cllr V Guglielmi, Seconded: Cllr D Thurlow All agreed

- f) A grant request received from East Anglia's Children's Hospice was discussed and it was agreed to award £500.00.

Proposed: Cllr V Pretty, Seconded: Cllr V Guglielmi All agreed

136/2023 Matters for Future Discussion

- a) Cllr V Pretty asked that the leaning lamp at Manningtree Station and it was agreed that Cllr C Guglielmi would send her contact details of someone at Essex Highways she could speak to about the issue.

137/2023 Items for information

There were no items for information.

The meeting closed at 7.40pm

Signature (Chair):

Date: