



Clerk to the Council: Bridget Tighe

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Minutes of a meeting of the Public Realm Committee held in the Small Meeting Room, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG on Monday 8th April 2024 at 6.30pm

Present: Cllr V Guglielmi Cllr G Guglielmi
Cllr D Thurlow Cllr T Barrett
Cllr K Symon

In attendance: B. Tighe (Parish Clerk)

- 1) **Apologies for Absence** – Apologies from Cllr Ben Chester were received and approved by the Chair.
- 2) **To receive members declarations of interest on items that appear on the agenda.**
There were no declarations of interest received.
- 3) **Minutes** – The minutes of the previous public realm committee meeting held on Monday 5th February 2024 were approved and signed by the Chair.
- 4) **Public Participation** – There were no members of the public present.
- 5) **General items:**
 - a) Updated Terms of Reference. These were discussed and agreed.
 - b) Chain link fence on new build at footpath Wignall Street / School Lane. Parish Council to remove when works completed. Cllr Thurlow informed the meeting that there had been no movement on this development.
 - c) Grass cutting – discussions with Tendring District Council. Cllr Guglielmi updated the meeting that he had written to D. Williams informing him not to send people to Lawford Dale to carry out grass cutting as the parish council's contractor now taken this on. A meeting with Tendring to discuss payment for this work had also been requested.
 - d) New roundabout Wignall Street. Cllr C Guglielmi informed the meeting that the permits for the 'refuge' work had been withdrawn and postponed by Essex Highways and this would also affect the planned 'red line' works to the Lawford Green car park and the new access to Dead Lane. Therefore, Cllr Guglielmi had emailed Essex Highways and asked that the works be reinstated. He would provide an update at the next meeting.
 - e) New play area at Lawford Green. It was confirmed that a meeting with Rose Builders to discuss was being arranged.
 - f) Request for commemorative tree to be planted on Summers Park. This was discussed and it was agreed that Cllr Guglielmi would liaise with the resident regarding the tree and Cllr Thurlow would liaise regarding the memorial bench on School Lane.
 - g) Insuring streetlights. This was discussed and it was agreed to ask the insurers for a quote for the streetlights.
 - h) Asset Register. This was shared and discussed. It was agreed to take the document to Full Council for agreement.



6) **Current projects:**

a) Streetlights

- Solar light on Riverview. Cllr Thurlow confirmed this was still a work in progress.
- Purchase of solar lights for Mill Hill. This was discussed and it was agreed that two solar lights would be placed on the 'Affinity Water' side of the road. It was agreed that the Clerk would write to Affinity Water and ask for permission to place a solar light on its land.

b) Cableway on Summers Park. It was confirmed that letters had been sent to those houses in the immediate vicinity of the cableway and works would not be ordered until Monday 15th April to give them time to respond.

c) D-Day 80 Commemoration. This was discussed and the poster, quote from Marks Tey Radio and offer from First Responders to attend in a recruitment / awareness capacity agreed.

d) Memorial bench on Cavendish Drive. Cllr Thurlow confirmed that this had now been installed.

At this point Cllr Carlo Guglielmi left the meeting.

e) Widening pathway on Riverview. Cllr Thurlow confirmed that due to a changed requirement for this pathway and the rising cost the area would be modified and now run from the new pathway on Summers Park to the corner where the new solar light was located. This was agreed by all.

f) Resurfacing Lawford Green play area. This was discussed and agreed to recommend to Full Council to accept the quote from Bounce Bound Ltd.

g) End of day traffic on Lawford Green. Cllr C Guglielmi confirmed that this was now on hold due to the permit being revoked for the refuge works on the Wignall Street roundabout and he would update at the next meeting.

7) **Matters for Future Discussion.**

Cllr D Thurlow suggested the island at Dedham Road should be monitored to ensure it was reinstated once works on the house opposite had been completed. This was agreed.

8) **Items for information.**

Cllr D Thurlow informed the meeting that he had been approached by a local resident complaining about speeding cars on Wignall Street. It was agreed to ask the Quasar team to carry out some speed checks.

Signature: (Chair)

Date: