



Clerk to the Council: Bridget Tighe

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Minutes of a meeting of the Public Realm Committee held in the Small Meeting Room, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG on Monday 7 April 2025 at 6.30pm

Present: Cllr V Guglielmi Cllr C Guglielmi
Cllr T Barrett Cllr K Symon
Cllr L Castell Cllr D Thurlow

In attendance: B. Tighe, Parish Clerk

- 1) **Apologies for Absence** – There were no apologies for absence received.
- 2) **To receive members declarations of interest on items that appear on the agenda.** Cllrs V and C Guglielmi declared an interest in being Directors of Lawford Housing Trust which Rose Builders were also involved with.
- 3) **Minutes** – It was **resolved** that minutes of the previous public realm committee meeting held on Monday 3 February 2025 were approved and signed by the Chair.
- 4) **Public Participation** – There were no members of the public in attendance.
- 5) **General items:**
 - a) Chain link fence on new build at footpath Wignall Street / School Lane. Cllr Thurlow reported that this was ongoing and the Parish Council to remove when works completed.
- 6) **Current projects:**
 - a) Civic Building. The update containing quotes was discussed. It was agreed that Cllrs Castell and Symon would be added to the list of keyholders for the building.
Costings and Shopping List. The costings and shopping list was noted.
Parking grids. This was discussed and it was agreed that Cllr Thurlow to obtain another quote.
Waste collection. This was discussed and it was agreed to recommend the Veolia contract to Full Council.
Sanitary waste collection. This was discussed and it was agreed to recommend the PHS contract to Full Council.
Blinds. The meeting was updated that two more quotes were being obtained and then all quotes would be brought to Full Council on 24th April.
Removals. The meeting was updated that another quote was being obtained and then all quotes would be brought to Full Council on 24th April.
Intruder Alarm. This was discussed and it was agreed to recommend to Full Council to add One Dual Com Communicator + 24hr monitoring with police response.
Naming the building. It was agreed this would be discussed at Full Council on 24th April.
Hire arrangements. It was agreed the Clerk would put some options together for consideration by councillors.
TV Screen. It was agreed quotes to be obtained for a TV Screen for Team meetings.
 - b) Play zone Cllr C Guglielmi reported the process was underway and he would update the council as soon as he hears anything.



- c) Streetlighting
Solar lights on Riverview. Cllr Thurlow reported that this continues to be monitored.
Solar lights on Mill Hill. Cllr Thurlow reported that he had signed the licence agreement and would be meeting with Rose Builders to take a scan of the area.
- d) Bins.
Bin emptying at the football club. It was agreed to recommend the Veolia contract to Full Council.
Location of 5 new bins. This was discussed and Grange Road, the walkway leading to Rose Fields and the bus stop opposite 168 Colchester Road would be potential locations. It was agreed to discuss further at Full Council.
- e) Grass cutting
Discussions with Tendring District Council. Cllr C Guglielmi reported that he had had a very positive meeting with Tendring DC with a 3-year agreement being considered which could be ready in approximately 2/3 months. It was agreed to include Honeycroft in the agreement.
- f) Bus Shelter on Wignall Street. It was agreed to take this off the agenda as unlikely to be achieved. It was agreed that the Clerk would get quotes for a bench instead.
- g) Pavement on Cox's Hill. Cllr C Guglielmi reported that this was now complete.
- h) Riverview footpath. Cllr Thurlow reported that he had obtained 3 quotes which would be considered at Full Council on 24th April.
- i) Groundsman's Shed. Cllr Thurlow reported that he had permission to go right up to the fence line of 26a/26 School Lane.
- j) VE Day Preparation. The update was noted. It was agreed that Cllr V Guglielmi would speak to Dean about opening the Gym for the band to use the facilities during the break.
Lighting. The quotes were discussed, and it was agreed to recommend Speedy Hire to Full Council
Gazebo. The quotes were discussed, and it was agreed to recommend Chelmer Marquees Limited to Full Council
Invitation List. This was discussed and it was agreed councillors would send through ideas to the Clerk
Poster. This was agreed.
- k) Parking issues
Lawford School General and Safer Parking Signs. The new red lines proposed for the Avenue were progressing.
Cotman Avenue. It was agreed that Cllr C Guglielmi would speak to TDC regarding the process for progressing the new restrictions.
- l) Island at Junction of Dedham Road/Harwich Road/Wignall Street. Cllr C Guglielmi reported that this was now complete.
- m) Tree Planting on Summers Park. This was discussed and it was agreed to look at it again when the goal posts had been installed. In the meantime, it was agreed the Clerk would write to the resident to let him know.
- n) Signpost for St Mary's Church. Cllr Thurlow reported that this had been ordered and was progressing
- o) Biodiversity on Summers Park. The Clerk reported that the area was now identified and was not being mown.
- p) Enforcement dogs on leads. The Clerk reported that one of the dog wardens would be attending the next Full Council meeting.
- q) Quasar renewal This was discussed, and it was agreed not to confirm the 2025/2026 year until further conversations had taken place.



r) Manningtree Station Underpass the emails Cllr C Guglielmi had shared were noted.

7) **Matters for Future Discussion.**

a) Playground Inspections. It was agreed that 3 quotes would be brought to Full Council for agreement.

8) **Items for information.**

a) Swings on School Lane. It was agreed that Cllr Thurlow would speak to Cllr Harty about this.

Signature: (Chair)

Date: