



**Clerk to the Council:** Bridget Tighe

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**Minutes of a meeting of the Public Realm Committee to be held in the Small Meeting Room (upstairs), Ogilvie Hall, Wignall Street, Lawford, CO11 2JG on Monday 5<sup>th</sup> August 2024 at 6.30pm**

**Present:**

Cllr V Guglielmi	Cllr C Guglielmi
Cllr D Thurlow	Cllr T Barrett
Cllr K Symon	Cllr B Chester

**In attendance:** B Tighe (Clerk)

- 1) **Apologies for Absence** – There were no apologies for absence received.
- 2) **To receive members declarations of interest on items that appear on the agenda.**  
There were no declarations of interest received.
- 3) **Minutes** – It was **resolved** to approve and sign the minutes of the previous public realm committee meeting held on Monday 3 June 2024.
- 4) **Public Participation** – There were no members of the public in attendance.
- 5) **General items:**
  - a) Chain link fence on new build at footpath Wignall Street / School Lane. Parish Council to remove when works completed. Cllr Thurlow reported that there had been no update on this issue.
  - b) New play area at Lawford Green. A meeting was to be held with Rose Builders to discuss the contents of this new play area.
  - c) Civic Building. It was agreed to install PV panels on the new building and the services delivered would be rooms for local services.
  - d) Frontage of Rose Builders Development on Long Road. Cllr C Guglielmi confirmed it would be a long time before anything happened on this and the parish council would be contacted in due course.
  - e) Land search for Cox's Hill. This was discussed and it was agreed that the Clerk would write to the owners mentioned in the Title Register to inform them about the fence.
  - f) Action Plan. The action plan was noted.
  - g) Offer from Sue Groves, Essex Police. It was agreed that Cllrs V Guglielmi and K Symon would meet with her.
  - h) Public realm budget planning for 2025 – 2026 – It was agreed that Councillors would bring their project ideas to the next meeting.
- 6) **Current projects:**
  - a) **Streetlighting**  
Solar light on Riverview – Cllr Thurlow confirmed he would continue to monitor.  
Purchase of solar lights for Mill Hill. Cllrs Thurlow and Barrett confirmed that a licence application had been submitted and a decision awaited.  
Solar lights for Manningtree School footpath. Cllr Thurlow confirmed he was waiting for a response from the school.



**b) Grass cutting**

Discussions with Tendring District Council (TDC). It was agreed that Cllr C Guglielmi would have a conversation with the contractor and then forward the quote to officers at TDC.

**c) Play areas**

Cableway on Summers Park. Insurance and Post Installation Inspection costs were both agreed.

Annual play inspection. Updates on:

Riverview. Cradle swings. It was agreed to replace these with new cradle swings.

School Lane. Decision on spinning disc. It was confirmed that this had been

removed by someone and therefore it was agreed to fill in the hole and leave for now.

School Lane. Swings on the field. It was agreed the Cllr D Harty would put these on eBay for sale.

School Lane. Cradle swings. It was agreed to replace these with new cradle swings.

Waldegrave Way. Multi-use games area. Cllr Thurlow confirmed that this could be left for now, but the handyman would continue to monitor.

**d) Footpaths**

Widening pathway on Riverview. Cllr Thurlow confirmed that this work was due to start shortly.

Pathway between Riverview and Manningtree High School. Cllrs Thurlow and Barrett reported that no response had been received from Manningtree School.

**e) Trees**

Commemorative tree to be planted on Summers Park. To be purchased shortly.

Memorial Tree on Cavendish Drive. To be purchased shortly.

Commemorative D Day 80 Tree on Summers Park. To be purchased shortly.

Tree at Cambridge Drive (Rowan Tree). To be purchased shortly.

Tree at Little Pumpkins. It was agreed that the contractor could look at this in the autumn.

**f) Bins**

Replacement bin on School Lane field. Cllr D Thurlow confirmed this task was completed.

Replacement bin on Fitzgerald. Cllr D Thurlow will check this with the handyman.

Miscellaneous

**g) Bus Shelter on Wignall Street.** Cllr C Guglielmi confirmed a scheme for a new shelter had been submitted to the LHP.

**h) VE Day Preparation** It was agreed to go ahead with this and if possible hire a brass band for the event.

**i) Speeding cars and safety on Wignall Street** It was agreed that Cllr C Guglielmi would organise a site visit to see what improvements could be made. He had already submitted a scheme to the LHP to reinstate the green triangle.

**j) Summers Park Pond – fence and maintenance** It was agreed to put a list of tasks together for the contractor for the autumn.

**k) Streetlight outage** It was agreed to ask the contractor to look at this outage on Riverview.

**7) Matters for Future Discussion.** There were no matters for further discussion.

**8) Items for information.** There were no items for information.

**Signature: (Chair)**

**Date:**