



**Clerk to the Council:** Bridget Tighe

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**Minutes of a meeting of the Public Realm Committee held in the Meeting Room,  
Lawford Parish Community Hub, The Avenue, Lawford, CO11 2FR on Monday 4  
August 2025 at 6.30pm**

Present:

Cllr V Guglielmi	Cllr C Guglielmi
Cllr D Thurlow	Cllr T Barrett
Cllr B Chester	Cllr L Castell

In attendance: B. Tighe (Parish Clerk)

- 1) **Apologies for Absence** were received and approved for Cllr K Symon.
- 2) **To receive members declarations of interest on items that appear on the agenda.**  
There were no declarations of interest received.
- 3) **Minutes** - Minutes of the previous public realm committee meeting held on Monday 2 June 2025 were approved and signed by the Chair
- 4) **Public Participation** – There were no members of the public attending.
- 5) **Civic Building:**
  - a) Hire bookings. The bookings were noted.
  - b) Community Open Day Planning. This was discussed and it was agreed that it would take place on Saturday 27<sup>th</sup> September from 12 – 5pm. It was agreed that Councillors would send ideas for participants to Cllr L Castell for compiling.
  - c) Community Garden Planning. This was discussed and it was agreed to recommend to Full Council that instead of a community garden the space could initially be used as an event space with some ideas from the Tendring Show implemented such as installing a bug hotel.
  - d) No entry sign at exit. The Clerk confirmed that this would be done in the next couple of weeks.
  - e) Name on building. The Clerk confirmed that she was making enquiries about this and would provide an update at the next meeting.
- 6) **Playgrounds/Recreation:**
  - a) Play zone It was agreed to take this item off the agenda as it has not re-opened for bidding.
  - b) Outdoor Gym This resident request was noted, however, it was agreed to recommend to Full Council not to go ahead with this because of competition to local gyms, liability, cost of insurance and maintenance and evidence of little use in other areas, limited use throughout the year because of the weather.
  - c) Brantham Skatepark. It was agreed that this would be discussed further at the November budget meeting.
  - d) New playground at Lawford Green. It was agreed to open the new playground this week and to put a notice on the website and temporary signage at the location so residents had the contact details of the parish council.



- e) Bench on Wignall Street. Cllr Thurlow confirmed he was ordering this.
- f) Bench at Football Club Pavilion. Cllr Thurlow confirmed that he was ordering this

### 7) **Streetlighting**

- a) Solar lights on Riverview. Cllr Thurlow said this was ongoing.
- b) Solar lights on Mill Hill. Cllr Thurlow said this was ongoing
- c) Solar lights on Cox's Hill. Cllr Thurlow said this was ongoing.

### 8) **Bins**

- a) Five new bins. It was agreed that another location could be outside Manningtree Station by the bus stop. The Clerk to inform Tendring District Council.

### 9) **Landscaping**

- a) Grass cutting. Cllr C Guglielmi confirmed he had not heard anything yet.
- b) Tree Planting on Summers Park. It was agreed the Clerk would speak to the Clerk at Mistley Parish Council to find out what contractor they had used for the trees along the walls.

It was also agreed that the Clerk would ask John Glover to quote for checking and pruning the trees on Summers Park.

### 10) **Pavements/footpaths**

- a) Pavement on Cox's Hill. Cllr C Guglielmi confirmed that this work was now scheduled with Essex Highways.
- b) Riverview footpath. This was discussed and it was agreed to recommend to Full Council that the Parish Council would maintain the PROW from now on and would allow permissive cycling on the land. The Clerk to put on the agenda for Full Council.

### 11) **Parking**

- a) Lawford School. The Clerk confirmed the red lines from 2 – 10 The Avenue would be in by the end of August. Cllr Castell informed the council that a resident had said the 20 mile an hour signage was not prominent enough so it was agreed the Clerk would contact Rose Builders regarding putting in additional road markings.
- b) Cotman Avenue. It was agreed that the Clerk would email Tendring District Council for an update.

### 12) **General**

- a) Quasar renewal There was a meeting scheduled for 20<sup>th</sup> August to discuss this further.
- b) War Memorial. The Clerk reported that she had received an email from the resident saying she was putting this on hold for the present, so no further action required.
- c) Youth Committee (including Pump Track). Cllr Barrett asked for contact details of the parents of any young person wishing to join the group. Clerk to action. It was agreed to ask Cllr Harty to put poster on Facebook. Cllr Castell to action.

### 13) **Matters for Future Discussion.**

- a) Village Sign at the Station. Cllr Barrett reported that the sign needed some refurbishment. Clerk to action.
- b) Wooden posts on perimeter of Lawford Place. Cllr Thurlow reported that the posts were falling over and needed some attention. Clerk to email Cllr Kinsmore.

### 14) **Items for information.** There were no items for information

Signature: (Chair)

Date: