



Clerk to the Council: Bridget Tighe

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**Minutes of a meeting of the Public Realm Committee held in the Meeting Room,
Lawford Parish Community Hub, The Avenue, Lawford, CO11 2FR on Monday 2 June
2025 at 6.30pm**

Present:

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| Cllr V Guglielmi | Cllr C Guglielmi |
| Cllr D Thurlow | Cllr L Castell |
| Cllr T Barrett | Cllr B Chester |

In attendance: B. Tighe (Clerk)

- 1) **Election of Chair.** Cllr V Guglielmi was elected as Chair. Proposed: Cllr Barrett,
Seconded: Cllr Thurlow
- 2) **Election of Vice Chair.** Cllr Thurlow was elected as Chair. Proposed: Cllr C Guglielmi,
Seconded: Cllr Castell.
- 3) **Apologies for Absence** were received and approved for Cllr K Symon.
- 4) **To receive members declarations of interest on items that appear on the agenda.**
Declarations of interest were received from Cllrs C and V Guglielmi for item 8a) as they were directors of the Lawford Housing Trust.
- 5) **Minutes** - Minutes of the previous public realm committee meeting held on Monday 7 April 2025 were approved and signed by the Chair.
- 6) **Public Participation** – A member of the public attended to discuss the consultation on the proposed red lines from no.2 to 10 The Avenue and parking on the cycle lane along The Avenue. It was agreed he would respond to the consultation with his concerns.
- 7) **General items:**
 - a) Chain link fence on new build at footpath Wignall Street / School Lane. Parish Council to remove when works completed. Cllr Thurlow reported that there had been no progress on this build so no update to report.
- 8) **Current projects:**
 - a) Civic Building. The update was discussed and the following noted:
Lawford Housing Trust Event 24 June 25. Cllr C Guglielmi provided background to how the new building had been gifted to the parish council and the role of Rose Builders in this and the Lawford Housing Trust which was celebrating its 10th year.
Opening of the LPCH. It was agreed that the event on the 24 June would be the official handover, but the parish council would hold a community open day when they would invite the community into the building. A tentative date of Saturday September 6 was suggested; however, this would be discussed further at Full Council.
Car Park. It was agreed that this would be discussed further at Full Council. It was agreed that if this work was done it would incorporate cycle hoops at the back of the building as the hoops at the front were not secure enough.



Hire arrangements. The draft policy was discussed, and it was agreed it would be refined and brought to Full Council for further scrutiny.

Keyholders. The keyholders were noted.

No entry sign at exit. The Clerk to order.

- b) Play zone Cllr C Guglielmi reported that TDC would let the parish council know when the new process was open.
- c) Streetlighting
Solar lights on Riverview. Cllr Thurlow reported that this was a work in progress.
Solar lights on Mill Hill. Cllr Thurlow reported that this was a work in progress.
Solar lights on Cox's Hill. Cllr Thurlow reported that this was a work in progress.
- d) Bins.
Location of 5 new bins. This was discussed and 4 locations were suggested:
 - Top of Grange Road, near Lawford pool by the public footpath entrance
 - by the cycle path entrance on Dead Lane /Hebe Gardens
 - 168 Colchester Road
 - At the junction of Waldegrave field and Long Road
- e) Grass cutting
Discussions with Tendring District Council. Cllr C Guglielmi reported that this was with the TDC legal department.
- f) Bench on Wignall Street. This was discussed and it was agreed this would form part of the consultation at the Tendring Show.
- g) Pavement on Cox's Hill. Cllr C Guglielmi reported this was now complete.
- h) Road markings at Manningtree Station. Cllr C Guglielmi reported that a meeting had taken place with a resident and Essex Highways where it was agreed that Highways would pursue the extra white lane arrows and left turn signage, and Cllr Guglielmi would request a refresh of the lines on and approaching the roundabout.
- i) Riverview footpath. Cllr Thurlow reported this work was scheduled for August 2025.
- j) Groundsman's Shed. Cllr Thurlow reported that this work started today.
- k) Parking issues
Lawford School General. It was agreed to continue to monitor this and wait for the result of the consultation regarding the proposed red lines at 2 – 10 The Avenue. Cotman Avenue. Cllr C Guglielmi said he had submitted photos of parked vehicles and the process for installing parking restrictions had now started.
- l) Tree Planting on Summers Park. It was agreed this would go ahead after the goal posts were installed in the autumn. Cllr Barrett reported that one of the memorial trees looked dead. Cllr C Guglielmi said she would take a picture and send to the Clerk.
- m) Enforcement dogs on leads. Cllr Barrett reported that he had walked the route with the dog warden who provided this patrol one day per week in Lawford.
- n) Quasar renewal the proposal received from Chief Inspector Stuart Austin was considered and it was agreed it did provide enforcement which was welcome. It was agreed to discuss further at Full Council.



o) Playgrounds:

Riverview 'Pick up Sticks' timber equipment. It was agreed the Clerk would ask if the contractor could take out the lower beam and make safe.

Bike Pump Track. It was agreed the Clerk would email the young residents and ask about the consultation.

Goalposts Summers Park. These were being installed this month.

Location map for playgrounds. It was agreed that this information should be available to residents on the Council's website.

Offer of consultancy. It was agreed to hold this information in case needed in the future.

p) Youth Committee. It was agreed that Cllrs Barrett and Castell would work on progressing this.

9) **Matters for Future Discussion.**

a) Purchase of black chicken wire for the Bromley Road fence line.

b) A request from Lawford Football Club for two events on 6th and 13 July. A decision to be taken at the next Full Council meeting.

10) **Items for information.**

a) Swings on School Lane. Being removed by Cllr D Harty in the Spring.

b) Noticeboard at Victoria Crescent. The Clerk informed the meeting that this noticeboard had been vandalised, and she had asked the handyman to remove it as it was unsafe and would need replacing.

Signature: (Chair)

Date: