



Clerk to the Council: Bridget Tighe

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Minutes of the Public Realm Committee meeting held in the Small Meeting Room (upstairs), Ogilvie Hall, Wignall Street, Lawford, CO11 2JG on Monday 2 December 2024 at 6.30pm

Present:

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|------------------|-------------------------------|
| Cllr V Guglielmi | Cllr D Thurlow (minute taker) |
| Cllr C Guglielmi | Cllr T Barrett |
| Cllr L Castell | Cllr K Symon |
| Cllr B Chester | |

- 1) **Apologies for Absence** – Apologies for absence were received from the Clerk.
- 2) **To receive members declarations of interest on items that appear on the agenda.**
There were no declarations of interest received.
- 3) **Minutes** – It was **resolved** that the minutes of the previous public realm committee meeting held on Monday 7 October 2024 were approved and signed by the Chair. Proposed: Cllr K Symon, Seconded: Cllr T Barrett
- 4) **Public Participation** – There were no members of the public attending.
- 5) **General items:**
 - a) Chain link fence on new build at footpath Wignall Street / School Lane. Parish Council to remove when works completed. Cllr Thurlow reported that this was ongoing and progressing very slowly.
 - b) Civic Building. The three quotes were discussed, and it was agreed to pay £11,625.57 for the PV Panels, however, it was agreed to refer the other quotes for the intruder alarm and batteries to Full Council for further discussion.
 - c) Request from Dedham Vale Society. The letter requesting funding support was discussed and it was agreed to decline the request on this occasion as it was not deemed to meet S137 criteria.
 - d) Road closures on Wignall Street. Cllr C Guglielmi confirmed he was chasing Essex Highways on this.
 - e) Waste Collection on School Lane Football Field. It was confirmed at the meeting with Football Club that this was not an issue now.
- 6) **Current projects:**
 - a) Streetlighting
Solar light on Riverview – Cllr Thurlow reported that this was working well so remove this item from the agenda.
Purchase of solar lights for Mill Hill. Cllr Thurlow reported that he was still awaiting an answer on this licence application.
Additional lights on Cox's Hill. Cllr C Guglielmi informed the meeting that Essex Highways did not deem additional streetlights necessary on the road.
 - b) Grass cutting
Discussions with Tendring District Council. It was agreed that Cllr C Guglielmi would chase TDC for a response.



- c) Play areas
School Lane. The swings on the field which had been advertised on eBay were discussed and it was agreed to remove them.
New play area on Lawford Green. The maintenance schedule was noted.
- d) Trees
Crowning of tree at 55 School Lane. Cllr C Guglielmi confirmed that he was chasing ECC to carry out.
Tree Inspections. Cllr D Thurlow reported that this was in progress and ongoing.
John O'Mara Memorial Tree. It was agreed that Cllr D Thurlow would write to the family to see whether they had any preference for the tree.
- e) Bus Shelter on Wignall Street. Cllr C Guglielmi reported that he had chased LHP on this and waiting for a response.
- f) Pavement on Cox's Hill. Cllr C Guglielmi confirmed that he was chasing Essex Highways on this. It was agreed that Cllr Castell would walk along Cox's Hill and report back on the issues found.
- g) VE Day Preparation. The content of the Clerk's briefing was noted.
- h) Parking issues
Lawford School. It was agreed that Cllr L Castell would meet with the Head to discuss. Cllr K Symon suggested that the trees that overhang the gardens in the Avenue be cut as a goodwill gesture. This was agreed and Cllr K Symon would contact John Glover to ask for a quote.
Cllr Ben Chester suggested putting up Safer Parking signs like those in Dedham. This was agreed. The Clerk to action.
Cotman Avenue. Cllr C Guglielmi reported that he was going to meet with TDC to show them the problem and they will provide a quote for the works. Cllr Guglielmi to report at the next meeting.

7) **Matters for Future Discussion.**

8) **Items for information.**

- a) It was confirmed that a meeting had taken place with the Football Club who were going to inform visiting teams about the change of direction at the entrance to Lawford Green Car Park.
- b) It was reported that litter was blowing out from Manningtree High School onto the footpath. It was agreed that LPC would write to them about this. The Clerk to action.
- c) The roadmap of projects was discussed, and it was agreed that the Public Realm Committee would like to take ownership of this.
- d) It was agreed that LPC would write to the new owner of Daisy Chain to see whether they would like to continue with the advertising board on Station Road. The Clerk to action.

There being no further business the meeting closed at 7.33pm

Signature (Chair)

Date: