



Clerk to the Council: Bridget Tighe

Council Offices, Ogilvie Hall, Wignall Street, Lawford CO11 2JG, Tel: 01206 395898

Email: clerk@lawfordpc.org.uk

Minutes of a meeting of the Parish Council held in the Small Hall, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG on Monday 18th September 2023 at 6.30pm

Present:

Cllr V Guglielmi (Chair)	Cllr D Thurlow (Vice Chair)
Cllr C Guglielmi	Cllr W Saint James
Cllr T Barrett	Cllr M Kinsmore
Cllr D Harty	

In attendance: A Bouttell (A&J Lighting) B. Tighe (Clerk)

170/2023 Apologies for Absence were received from Cllrs B. Chester, B. Newman-Wright and K. Symon and were accepted by the Council.

171/2023 To receive members declarations of interest on items that appear on the agenda. There were no declarations of interest received.

172/2023 Minutes – It was resolved that the minutes of the previous parish council meeting held on Thursday 31st August 2023 be approved and signed by the Chair.

173/2023 Public Participation – A Bouttell of A&J Lighting spoke about solar lighting and explained how it worked.

174/2023 To receive reports and updates.

The Councillor and Police Reports were circulated prior to the meeting, when they were received.

- The District Councillor – this report was noted.
- The County Councillor's report – this report was noted.
- Operation Quasar report – this report will be circulated when received.

175/2023 To receive general updates.

- Planning review - Planning Application 23/00929/FUL - Honeycroft & 2 Waldegrave Way, Lawford was discussed and it was **resolved** that the parish council would submit a statement of support for the scheme.
- Website and social media review – Cllr D Harty reported he was reviewing the photographic competition and had a few podcasts in the pipeline. Cllrs V Guglielmi and W. Saint James suggested some names for future podcasts.
- Consultations - Cllr Guglielmi provided an update on the Pylons consultation event which took place at Ardleigh Village Hall. The event raised awareness and gave an update on the process so far. A further consultation round would take place next year. It was **resolved** that the Clerk would send round the consultations on the Waste Strategy and Dog Fouling for councillors' consideration.

176/2023 To receive Public Realm committee updates:

- Public Defibrillator – Cllr Guglielmi reported that this was now installed with a photo opportunity organised for Wednesday 20th September.
- Street Lighting. It was **resolved** to agree the quote for Phase 4 of the LED upgrade works to the streetlights and ask the contractor to proceed with the works. It was also **resolved** to trial one solar light on a 6 metre column on Riverview pathway to monitor its effectiveness.

Lawford Parish Council



- c) New dog fouling signage for School Lane – It was reported that the signage was now in place and would be monitored to see whether it has an impact.
- d) Byelaws – Cllr D Thurlow reported that this was out for consultation until the end of the month.
- e) New memorial benches Summers Park and Cox’s Hill –Cllr Thurlow reported that both benches would be installed shortly.
- f) End of school day traffic on Lawford Green – Cllr C Guglielmi reported that this issue continued to be monitored.
- g) Mapping project – Cllr T Barrett agreed to take on the Queensway area and it was **resolved** to accept the mapped areas. Cllr C Guglielmi will obtain maps for colour coding and the Clerk will send out the agreed areas.
- m) Discussions with Tendring District Council - grass cutting Lawford Dale – The Council is waiting to hear from Tendring District Council on its proposal.
- n) Grass cutting general – An email had been sent out regarding removal of lumps of cut grass. There was no further discussion on this.
- o) Landscaping on Lawford Green – Cllr C Guglielmi reported that he and other councillors had met with the builder regarding the handover and were due to meet with the landscape contractor shortly to go through the work required.
- p) Waldegrave Play Area – It was **resolved** to accept the quote and order the works.
- q) School Lane Play Area – It was **resolved** to meet with the contractor on site to go through the works required. The Clerk to organise.
- r) Riverview Play Area – Anti-social behaviour. It was **resolved** to monitor this issue.
- s) Playground inspection course – It was **resolved** for the handyman to attend this course.

177/2023 To receive Administration Committee updates:

- a) Council’s expenditure
 - i) It was **resolved** that the list of expenditure for September 2023 be approved. See below.

Name	Service	Amount £
Npower	Street Lights A0010421283	39.69
Npower	Street Lights - A0009232471	350.15
BT	Office phone	62.06
ICO	Data Protection Renewal	40.00
CF Corporate	Office printer	127.20
Ogilvie Hall	Monthly Rent for the Parish Office	500.00
Salary	Month ending September 2023	1,208.94
LGPS	Month ending September 2023	485.16
HMRC	Inland Revenue	1,119.51
Dependable Dave	Handyman Services	440.00
SLCC	Training - Budgets	36.00
SLCC	Training - Quotes	36.00

Rialtas	VAT submission annual sub	70.63
Landscape Services	Inv. 2722 Summers Park	396.00
Landscape Services	Inv. 2723 - Playing fields	627.00
Landscape Services	Inv. 2729 - Verges	792.00
Landscape Services	Inv. 2730 - Lawford Dale	960.00
Landscape Services	Inv. 2731 - Playing fields	627.00
A&J Lighting Solutions	Repairs	109.80
	Monthly Spend	8,027.14

- ii) It was **resolved** that the bank reconciliation for August 2023 be approved.
- b) Utility Aid offer. It was **resolved** to accept the quote and for the Council to move to an SSE 3-year contract for its electricity supply.
- c) Grant application. It was **resolved** to award a grant of £500.00 to the Manningtree and District Community Bus.

178/2023 Matters for Future Discussion

- a) Upgrade to Riverview Pathway – Cllr D Thurlow in 2024

179/2023 Items for information

There were no items for information.

Signature (Chairman):

Date: