



**Clerk to the Council:** Bridget Tighe

Council Offices, Ogilvie Hall, Wignall Street, Lawford CO11 2JG, Tel: 01206 395898

Email: [clerk@lawfordpc.org.uk](mailto:clerk@lawfordpc.org.uk)

## **Minutes of a meeting of the Parish Council held in the Small Hall, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG on Monday 16<sup>th</sup> October 2023 at 6.30pm**

**Present:** Cllr V Guglielmi (Chair)                      Cllr D Thurlow (Vice Chair)  
Cllr C Guglielmi                                      Cllr T Barrett  
Cllr M Kinsmore                                      Cllr B Chester  
Cllr D Harty

**180/2023 Apologies for Absence** were received from Cllrs K Symon, W Saint James and B Newman-Wright and were approved by the Council.

**181/2023 To receive members declarations of interest on items that appear on the agenda.** There were no declarations of interest received.

**182/2023 Minutes** – It was **resolved** that the minutes of the previous parish council meeting held on Monday 18<sup>th</sup> September 2023 be approved and signed by the Chair.

**183/2023 Public Participation** – John Hall was present and it was **resolved** that he would attend the Wreath Laying Ceremony at the Memorial on Sunday 12 November at 10.30am in his capacity as Deputy Lieutenant of Essex. He also updated the meeting on the PACE Solar Project.

### **184/2023 To receive reports and updates.**

The Councillors and Police Reports had been circulated.

- a) The District Councillor – report was noted.
- b) The County Councillor's report – report was noted.
- c) Operation Quasar report – report was noted.

### **185/2023 To receive general updates.**

- a) Planning review - Cllr Chester reported that there were no comments required.
- b) Website and social media review – Cllr D Harty reported that he was continuing with the podcasts with one scheduled with the Manningtree Rotary Club.
- c) Consultations – It was **resolved** to support the proposed measures to tackle dog fouling.

### **186/2023 To receive Public Realm committee updates:**

- a) Street Lighting. It was **resolved** to accept the quote for Phase 5 of the streetlight works and ask the contractor to proceed with the works. It was also **resolved** to ask the contractor's advice on the 4 lights on Coxs Hill. The Clerk to action.
- b) Byelaws – Cllr D Thurlow confirmed he was waiting for the Department of Levelling Up, Housing and Communities to advise on next steps.
- c) New memorial bench on Cox's Hill – Cllr Thurlow confirmed this was now installed.
- d) End of school day traffic on Lawford Green – It was **resolved** to continue to monitor the situation.
- e) Mapping project – Cllr C Guglielmi confirmed he had sent maps for printing.
- f) Discussions with Tendring District Council (TDC) - grass cutting Lawford Dale – Cllr C Guglielmi he had not heard back from TDC yet and would update at the next meeting.
- g) Landscaping on Lawford Green – It was **resolved** to send to contractor and ask for a quote. It was **resolved** to discuss further at the next Public Realm meeting.

# Lawford Parish Council



- h) School Lane Play Area – It was **resolved** to hold on this quote until other quotes for flooring obtained.
- i) Summers Park Play Area – It was **resolved** to accept the quote for the new swings and ask the contractor to proceed with the works.
- j) Section 106 monies for Manningtree Station – Cllr Guglielmi said he would investigate the amount remaining and report at the next meeting.

## 187/2023 To receive Administration Committee updates:

- a) Council's expenditure
  - i) It was **resolved** that the list of expenditure for October 2023 be approved. See below.

Npower Business Solutions	Street Lights	58.29
Npower Business Solutions	Street Lights	513.42
BT	Office phone	62.06
Ogilvie Hall	Parish Office	500.00
Salary	Month ending October	1,208.94
LGPS	Month ending October	485.16
Dependable Dave	Handyman Services	800.00
A&J Lighting Solutions	Phase 4 LED streetlights	9,509.82
Rialtas	Apha Financial Software	919.99
Landscape Services	Playing fields	627.00
Landscape Services	Summers Park	396.00
Manningtree & District Community Bus	Grant	500.00
Design Clark	Glowing eyes signage	200.00
Cllr D Harty	Photographic competition	225.00
Landscape Services	Grass cut verges	792.00
Ogilvie Hall	Room hire	30.25
Landscape Services	Playing fields	627.00
Evergreen	Stationery	56.23
	<b>TOTAL</b>	<b>17,511.16</b>

ii) It was **resolved** that the bank reconciliation for September 2023 be approved.

b) Grant applications for decision:

Acorn Village – it was **resolved** to award a grant of £750.00

Colchester Credit Union – it was **resolved** to award a grant of £200.00

Essex Air Ambulance – it was **resolved** to award a grant of £500.00

Manifest Theatre – it was **resolved** to award a grant of £500.00

Manningtree Hub – it was **resolved** to put the grant award on hold and invite representatives of the Manningtree Hub to attend a meeting of the parish council so councillors could learn more about the organisation

North Essex Veterans Support Group – it was **resolved** to award a grant of £500.00

c) Advanced Playground Course – it was **resolved** to accept this quote and book the course.

### **188/2023 Matters for Future Discussion**

b) Widening of Riverview Pathway – Cllr D Thurlow in 2024

c) Request for a roundabout on Waldegrave Play area.

### **189/2023 Items for information**

**Signature (Chair):**

**Date:**