

**Clerk to the Council:** Bridget Tighe  
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**Minutes of a meeting of the Public Realm Committee held in the Rose Room, Lawford Parish Community Hub, The Avenue, Lawford, CO11 2FR on Monday 13 April 2026 at 6.30pm**

**Present:**

|                  |                  |
|------------------|------------------|
| Cllr V Guglielmi | Cllr C Guglielmi |
| Cllr D Thurlow   | Cllr B Chester   |
| Cllr L Castell   | Cllr M Naylor    |
| Cllr T Barrett   |                  |

- 1) **Apologies for Absence** were received and approved for Cllr K Symon.
- 2) **To receive members declarations of interest on items that appear on the agenda.**  
There were no declarations of interest received.
- 3) **Minutes** - Minutes of the previous public realm committee meeting held on Monday 2 February 2026 were approved and signed by the Chair
- 4) **Public Participation** There was one member of the public in attendance who observed the meeting to get an understanding of the work of the parish council.
- 5) **Lawford Parish Community Hub:**
  - a) Hire bookings for April/May 2026. The schedule was noted.
  - b) Name for small meeting room. It was agreed to discuss this further at the next Full Council meeting.
  - c) 1<sup>st</sup> Lawford Scouts Schedule of Use. It was agreed that Cllr C Guglielmi would contact the scouts regarding setting up a meeting.
- 6) **Playgrounds/Recreation:**
  - a) Pump Track. The quote was discussed and the following points made:  
the quote amount means Contracts Finder would need to be used to advertise the tender opportunity;  
to access an additional source of funding for this project a survey would need to be carried out to show the potential usage;  
it was agreed that Cllr Castell would speak to Manningtree School regarding carrying out a survey;  
the location of Waldegrave was discussed and generally agreed that it was the best location of a facility of this kind;
  - b) Surfacing works at Waldegrave playground. The Clerk reported that the repair works had been carried out and the decision had been taken by the Clerk and the Vice Chair (to accept the revised quote) due to health and safety concerns. It was agreed that the Clerk would report the damage to Essex Police.
- 7) **Streetlighting**
  - a) Solar lights Phase 1. Cllr Thurlow reported he would be progressing Summers Park and would meet with the Clerk to order the lights.
  - b) Solar lights on Cox's Hill. Cllr Thurlow reported no progress on this and waiting for Essex Highways to respond.
  - c) Solar lights on Bromley Road. As above at 7b).

## **8) Bins**

- a) Installation of new bins. Cllr Thurlow reported that all bins now in situ with one to be moved slightly at Lawford Football Club and one to be purchased for Manningtree Station. Clerk to action the purchase.

## **9) Landscaping**

- a) Grass cutting - Tendring District Council. Cllr C Guglielmi reported that he was expecting a response shortly.
- b) Watering the new trees on Summers Park. Cllr Thurlow said he would water the trees to see how he managed. This was agreed.
- c) Hedge at Bromley Road. Cllr Castell reported that she hadn't seen the workforce recently and signage had been left on the pathway, so residents had to walk into the road to pass it. It was agreed that the Clerk would write to Cadent and ask them to move the signage and repair the hedge if they had finished the work.
- d) Veolia Bin Truck. The Clerk said she had reported this to Tendring District Council but had not heard back. Cllr Barrett reported that it looked like Veolia were using the smaller trucks now.
- e) Ownership of land on Lawford Dale. The Clerk reported that she had heard from Taylor Wimpey regarding the areas of land on Lawford Dale that they owned, and they said they wouldn't keep a record of these.

## **10) General**

- a) Petition for zebra crossing on Wignall Street. Cllr Guglielmi reported that this was now ready to present to the MP
- b) Vehicle Activated Speed Sign. The quotes were discussed, and it was agreed that it would be better to give Operation Quasar patrols more time to have an impact before purchasing new signs.
- c) Quasar. The Quasar reports were noted, and it was agreed that the Clerk would reformat the report, so it was more user friendly.
- d) Upkeep of War Memorial. It was agreed the Clerk would chase the Cadets.
- e) Proposed bus shelter on Wignall Street. The quote was discussed, and it was agreed that Cllr Thurlow would obtain a further quote.
- f) Planning Application 59 Harwich Road. It was noted that point 6.1 contained the parish council's observation that the application site is located outside the settlement development boundary.

## **11) Matters for Future Discussion.**

- a) Cllr Castell suggested the parish council produce an annual newsletter to inform residents about the work of the parish council. It was agreed to recommend this to Full Council.

## **12) Items for information.**

- a) Cllr Barrett said the Gainsborough steps had been repaired, and Tendring District Council had done a really good job.

The meeting closed at 7.40pm

Signature (Chair)

Date: