



Clerk to the Council: Bridget Tighe

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Members of the Council are hereby summoned to attend a meeting of the Parish Council to be held in the Small Hall, Ogilvie Hall, Wignall Street, Lawford, CO11 2JG on Thursday 24 April 2025 at 6.30pm

AGENDA

001/2025 Apologies for Absence To receive and approve any apologies for absence.

002/2025 To receive members declarations of interest on items that appear on the agenda.

003/2025 Minutes

- a) Minutes of the previous parish council meeting held on Monday 17th March 2025 to be approved and signed by the Chair.

004/2025 Public Participation – There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted.

005/2025 To receive reports and updates.

The Councillors and Police Reports:

- a) Actions from previous meeting for County Councillor. See items 006/2025 e), f), g), 007/2025 c), f) below.
- b) The District Councillor report. See attached.
- c) The County Councillor's report. See attached.
- d) Operation Quasar report. See attached.

006/2025 To receive general updates.

- a) Planning review. See attached list of planning applications. Update Cllr Chester.
- b) Website and social media review. Update Cllr D Harty
- c) Manningtree as a Hub. Update Cllr Barrett.
- d) Civic Building. See attached update for discussion and agreement including quotes for: general waste collection, sanitary waste collection, removals, intruder alarm – dual com communicator and police registration, blinds, car park and projector.
Also including options for screens, TV monitors, meeting room chairs and tables.
- e) VE Day 80 Event. See attached update including quotes for the marquee and lighting
- f) Play Zone. Update Cllr C Guglielmi
- g) Operation Quasar Enforcement Powers. Update Cllr C Guglielmi
- h) Devolution update. Update Cllr C Guglielmi. See attached.
- i) TDC Consultation on Housing Allocations Policy. Update Cllr Chester.
- j) Request from Little Pumpkins. See attached email for consideration and decision.
- k) Request from Manningtree and District Frankenberg Partnership Association See attached letter for consideration and decision.

007/2025 To receive Public Realm committee updates:

Street lighting

- a) Streetlighting on Mill Hill. Update Cllr Thurlow
- b) Streetlighting on Riverview. Update Cllr Thurlow.

Lawford Parish Council



Grass cutting

- c) Discussions with Tendring District Council. Update Cllr C Guglielmi.

Trees

- d) Tree planting in Summers Park. Update from Public Realm Committee.

General

- e) Parking issues at Lawford School. Update Cllrs Guglielmi, Castell and Symon.
- f) Parking issue on Cotman Avenue. Update Cllr C Guglielmi.
- g) Bin emptying at Lawford Football Club. See attached quotes at item 006/2025 d) for agreement.
- h) Signpost for St Mary's Church. Update Cllr Thurlow.
- i) Dogs on leads enforcement. Update Cllr Barrett
- j) Riverview footpath. Update Cllr Thurlow. See attached quotes for agreement.
- k) Groundsman's Shed. Update Cllr Thurlow. See attached quotes for agreement.
- l) Proposal for temporary traffic lights at Manningtree Station. Cllr M Kinsmore

008/2025 To receive Administration Committee updates:

- a) Council's expenditure
 - i) A list of expenditure for April 2025 to be approved. See attached.
 - ii) A bank reconciliation for March 2025 to be approved. See attached.
 - iii) Bank Statement March 2025. See attached.
 - iv) Budget variance report March 2025. See attached.
 - v) Budget showing earmarked reserves report March 2025. See attached.
 - vi) VAT advice. See attached.
 - vii) Brantham Parish Council funding request. See attached request for discussion and agreement
 - viii) Funding request for memorial in churchyard. Update.
 - ix) Funding request from Manningtree Community Bus. See attached email for consideration and agreement.
 - x) Funding request from North Essex & Suffolk Veterans Support Group. See attached email for consideration and agreement.
 - xi) Section 137 Spending Limit for 2025/26. See attached for information.
 - xii) Office printer – 3 quotes for discussion and agreement
 - xiii) Playground inspections 2025-206. See quotes attached for discussion and agreement.
 - xiv) Goalposts for Summers Park. See quotes attached for discussion and agreement.
 - xv) SSE Energy Solutions. Notification of increased charges attached.
 - xvi) Parish Assembly 19 May 2025. For discussion and agreement.

009/2025 Any Matters for Future Discussion

- a) Stand at Tendring Show 2025. Update Cllr W Saint James.

010/2025 Any Items for information

- a) Swings on School Lane – being removed by Cllr Harty in the spring.

Signature (Clerk): *B Tighe*

Date: 17 April 2025