



Clerk to the Council: Bridget Tighe

Lawford Parish Community Hub, Unit 1, The Avenue, Lawford CO11 2FR, Tel: 01206 395898

Email: clerk@lawfordparishcouncil.gov.uk

Members of the Council are hereby summoned to attend a meeting of the Parish Council to be held in the Rose Room of Lawford Parish Community Hub, The Avenue, CO11 2FR on Monday 20 July 2026 at 6.30pm

AGENDA

147/2026 Apologies for Absence To receive and approve any apologies for absence.

148/2026 To receive members declarations of interest on items that appear on the agenda.

149/2026 Minutes

- a) Minutes of the Parish Council meeting held on Monday 15 June 2026 at 6.30pm to be approved and signed by the Chair.

150/2026 Public Participation – There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted.

151/2026 To receive reports and updates.

Councillor Reports:

- a) The District Councillor report. To follow when received.
- b) County Councillor update. Cllr C Guglielmi
- c) Quasar Report. See attached.

152/2026 To receive general updates.

- a) Planning review. See attached list of planning applications – update Cllr Chester Tarchon Interconnector Consultation/Project. Response from TDC to follow when received. Update on Sainsbury's Planning Application. Cllr C Guglielmi
- b) Manningtree as a Hub. Update Cllr Barrett. Summer 2027 Event.
- c) Civic Building.
 - i) Hire schedule for July/August. See attached for information.
 - ii) 1st Lawford Scouts. Update. Quotes for gate for discussion and agreement.
 - iii) Lawford Buggy Club. See attached hire agreement for approval.
 - iv) THFC Agreement. See attached licence agreement and staff induction for approval.
 - v) EV Charging Points. Cllr C Guglielmi. See attached email for discussion.

153/2026 To receive Administration Committee updates:

- a) Council's expenditure
 - i) A list of expenditure for July 2026 to be approved. See attached.
 - ii) A list of receipts for June 2026 to be approved. See attached.
 - iii) A bank reconciliation for June 2026 to be approved. See attached.
 - iv) Bank Statement June 2026. See attached.
 - v) Budget variance report June 2026. See attached.
 - vi) Request for a grant from BASICS Essex. See attached email for consideration and agreement.
 - vii) Request for a grant from East of England Ambulance Service Charity. See attached.
 - viii) Request for a grant for the Christmas lights. See attached. Cllr Barrett
- b) IT Proposal. See attached for consideration
- c) Social Media Proposal. Cllr G Guglielmi
- d) Annual Newsletter. For discussion and agreement.

154/2026 Policies for adoption

- a) Equality & Diversity. See attached.
- b) Expenses Policy. See attached.
- c) Freedom of Information. See attached.
- d) Grant Giving. See attached.
- e) Fire Safety Policy. See attached.

155/2026 Health & Safety

- a. Risk Assessment Summers Park Pond. See attached
- b. Manual Handling Risk Assessment. See attached
- c. Risk Schedule 2026 for LPCH. See attached
- d. Daily/Weekly Checklist for LPCH. See attached
- e. Areas of potential risk identified. To be discussed.
- f. Training identified. For information and discussion.

156/2026 To receive Public Realm committee updates:

Playgrounds

- a) Riverview Playground repairs See attached quote for agreement.

Street lighting

- a) Streetlighting on Summers Park and Riverview. Update Cllr Thurlow.
- b) Streetlighting on Cox's Hill and Bromley Road Update Cllrs Thurlow & C Guglielmi

Grass cutting

- c) Discussions with Tendring District Council. Update Cllr C Guglielmi.

General

- d) Ownership of bus shelters in Lawford. See attached. Update
- e) Cost of new bins. See attached for information.
- f) Manningtree Roundabout. See attached letter. Update Cllr C Guglielmi
- g) Petition in Support of Waldegrave Pump Track. Cllrs Barrett and Castell
- h) Upkeep of War Memorial. Update Cllr C Guglielmi.

157/2026 Any Matters for Future Discussion

158/2026 Any Items for information

159/2026 Any Emergency decisions

Signature (Clerk): *B Tighe*

Date: 15.7.26