



**Clerk to the Council:** Bridget Tighe

Lawford Parish Community Hub, Unit 1, The Avenue, Lawford CO11 2FR, Tel: 01206 395898

Email: [clerk@lawfordparishcouncil.gov.uk](mailto:clerk@lawfordparishcouncil.gov.uk)

**Members of the Council are hereby summoned to attend a meeting of the Parish Council to be held in the meeting room of Lawford Parish Community Hub, Unit 1, The Avenue, CO11 2FR on Monday 19 January 2026 at 6.30pm**

## AGENDA

**092/2026 Apologies for Absence** To receive and approve any apologies for absence.

**093/2026 Co-option of Mark Naylor** Vote by councillors followed by signing of Declaration of Acceptance of Office.

**094/2026 To receive members declarations of interest on items that appear on the agenda.**

### **095/2026 Minutes**

- a) Minutes of the parish council meeting held on Monday 15 December 2025 at 6.30pm to be approved and signed by the Chair.

**096/2026 Public Participation** – There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted.

### **097/2026 To receive reports and updates.**

Councillor Reports:

- a) The District Councillor report. To follow when received.
- b) The County Councillor's report. See attached.
- c) Quasar Report. To follow when received.

### **098/2026 To receive general updates.**

- a) Planning review. See attached list of planning applications. Update Cllr Chester.  
Welbeck Land consultation into proposals for land off Grange Road. For discussion and agreement on response. See attached Appeal Decision from 2019 Inquiry, Information on Biodiversity elements from John Hall, previous objections from Cllr Thurlow, email from Cllr Thurlow.  
Suggestion for public meeting to be held at the hub from Cllr C Guglielmi. For discussion and agreement.  
25/01225/OUT – Valley Garden Supplies Limited. Second application. See attached Lawford Parish Meeting Objection Notes and TDC letter.
- b) Manningtree as a Hub. Update Cllr Barrett.
- c) Civic Building.  
Hire schedule for January/February. See attached for information.  
1<sup>st</sup> Lawford Scouts Schedule of Use. Update.  
Asset improvement. Resurfacing works at the back of the building. See attached 2 quotes for discussion and agreement.
- d) Devolution and LGR update. Update Cllr C Guglielmi.

### **099/2026 To receive Administration Committee updates:**

#### Council's expenditure

- i) A list of expenditure for January 2026 to be approved. See attached.
- ii) A bank reconciliation for December 2025 to be approved. See attached.

- iii) Bank Statement December 2025. See attached.
- iv) Budget variance report December 2025. See attached.
- v) Rateable Value of LPCH and rate relief. See attached 2 documents for information.
- vi) New caretaker role. Update.
- vii) Purchase of new photocopier. See attached 2 quotes for discussion and agreement on recommendation from Administration Committee.
- viii) Training on Canva. See attached quote for discussion and agreement on recommendation from Administration Committee.
- ix) Introduction to being a councillor training. See attached for discussion and agreement.
- x) Quote for Internal Audit 2025 – 26. See attached quote for discussion and agreement.
- xi) Request for another councillor to join the Administration Committee.
- xii) Request from Lawford Football Club. See attached.

#### **100/2026 To receive Public Realm committee updates:**

##### **Bins**

- a) Installation of new bins. See attached summary. Update Cllr Thurlow.

##### **Street lighting**

- b) Streetlighting on Mill Hill and Riverview. Update Cllr Thurlow.
- c) Streetlighting on Cox's Hill. Update Cllr Thurlow & Cllr C Guglielmi
- d) Streetlighting on Bromley Road. Update Cllr Thurlow.

##### **Grass cutting**

- e) Discussions with Tendring District Council. Update Cllr C Guglielmi.

##### **Trees**

- f) New tree planting in Summers Park. Update Cllr Thurlow
- g) Request for new trees at 2,4 and 6 end of Sienna Grove. Update Cllr Thurlow

##### **Parking**

- h) Issue on Cotman Avenue. Update Cllr C Guglielmi.

##### **General**

- i) Petition for a safe road crossing on Wignall Street. Update Cllr C Guglielmi
- j) Youth Committee (including Pump Track). Update Cllrs Barrett and Castell.
- k) Village Sign at Manningtree Station. Update.
- l) Upkeep of War Memorial. Update Cllr C Guglielmi
- m) Invitation to attend a meeting with Mistley and Manningtree PCs to feedback on the Tendring District Local Plan. Update Cllr C Guglielmi
- n) New Sainsburys Proposal. Update Cllr C Guglielmi and other councillors who attended the consultation.

#### **101/2026 Any Matters for Future Discussion**

#### **102/2026 Any Items for information**

Signature (Clerk): *B Tighe*

Date: 14 January 2026