



Clerk to the Council: Bridget Tighe

Lawford Parish Community Hub, Unit 1, The Avenue, Lawford CO11 2FR, Tel: 0798 396 0679

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Members of the Council are hereby summoned to attend a meeting of the Parish Council to be held in the meeting room of Lawford Parish Community Hub, Unit 1, The Avenue, CO11 2FR on Monday 17 November 2025 at 6.30pm

AGENDA

072/2025 Apologies for Absence To receive and approve any apologies for absence.

073/2025 To receive members declarations of interest on items that appear on the agenda.

074/2025 Minutes

- a) Minutes of the parish council meeting held on Monday 20 October 2025 at 6.30pm to be approved and signed by the Chair.

075/2025 Public Participation – There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted.

076/2025 To receive reports and updates.

Councillor Reports:

- a) The District Councillor report. To follow when received.
- b) The County Councillor's report. See attached.
- c) Quasar Report. To follow when received.

077/2025 To receive general updates.

- a) Planning review. See attached list of planning applications. Update Cllr Chester. Planning Application 25/01225/OUT. See attached comments submitted by LPC.
- b) Manningtree as a Hub. Update Cllr Barrett.
- c) Civic Building. Hire schedule for December/January. See attached for information. Camping Field. Update.
- d) Devolution update. Update Cllr C Guglielmi.
- e) Padel Court. See legal advice on disposal of land and feasibility study for discussion and agreement.

078/2025 To receive Administration Committee updates:

Council's expenditure

- i) A list of expenditure for November 2025 to be approved. See attached.
- ii) A bank reconciliation for October 2025 to be approved. See attached.
- iii) Bank Statement October 2025. See attached.
- iv) Budget variance report October 2025. See attached.
- v) Proposed budget for 2026 – 2027. See attached proposed budget, comments and Appendix 1 for discussion and agreement including:
 - Questions from Cllr Saint James for consideration and agreement. To follow when received.
 - Grant of £2,500 for Manifest Theatre. For discussion and agreement.
 - Grant of £10,000 for Brantham Skatepark. See attached email for discussion and agreement.

- Grant of £3,500 for Lawford Church. See attached letter for discussion and agreement.
- Asset improvement. Proposal to resurface area between the black gate and the hub. Cllr C Guglielmi
- Proposal to contribute to legal costs for Public Enquiry into Norwich 2 Tilbury. For discussion and agreement. Cllr C Guglielmi
- i) New photocopier. See quotes for discussion and agreement.
Council policies
- i. Standing Orders. See updated version attached for consideration and adoption.
- ii. Councillors Code of Conduct. See updated version attached for consideration and adoption

079/2025 To receive Public Realm committee updates:

Bins

- a) Installation of 5 new bins. Update Cllr Thurlow.
- b) Proposal to purchase 2 new bins. For discussion and agreement.

Street lighting

- c) Streetlighting on Mill Hill. Update Cllr Thurlow. See attached quote.
- d) Streetlighting on Riverview. Update Cllr Thurlow. See attached two quotes.
- e) Streetlighting on Cox's Hill. Update Cllr Thurlow & Cllr C Guglielmi

Grass cutting

- f) Discussions with Tendring District Council. Update Cllr C Guglielmi.

Trees

- g) New tree planting in Summers Park. See attached email for agreement. Update Cllr Thurlow
- h) Request for new trees at 2,4 and 6 end of Sienna Grove. See attached email for discussion and agreement.
- i) Tree works at Taylor Drive. Update.
- j) Annual Tree Survey. Update Cllr D Thurlow

Parking

- k) Issues at Lawford School. Update Cllrs C Guglielmi/Castell/Symon.
- l) Issue on Cotman Avenue. Update Cllr C Guglielmi.

Playground

- m) Zip Wire. Update.

General

- n) Defects/resurfacing works. Update Cllr C Guglielmi.
- o) Pavement on Cox's Hill. Update Cllr C Guglielmi
- p) Request for a safe road crossing on Wignall Street. See attached email for discussion and agreement.
- q) Youth Committee (including Pump Track). Update Cllr Barrett and Castell.
- r) Village Sign at Manningtree Station. Update.
- s) Norwich to Tilbury Parish Workshop and Development Consent Order.
See notes from parish council workshop meeting for consideration and discussion.
See email request from Bernard Jenkin MP for discussion and agreement.

080/2025 Any Matters for Future Discussion

081/2025 Any Items for information

Signature (Clerk): *B Tighe*

Date: 12 November 2025