



Clerk to the Council: Bridget Tighe
Lawford Parish Community Hub, Unit 1, The Avenue, Lawford CO11 2FR, Tel: 01206 395898
Email: clerk@lawfordparishcouncil.gov.uk

Members of the Council are hereby summoned to attend a meeting of the Parish Council to be held in the Rose Room of Lawford Parish Community Hub, The Avenue, CO11 2FR on Monday 15 June 2026 at 6.30pm

AGENDA

134/2026 Apologies for Absence To receive and approve any apologies for absence.

135/2026 To receive members declarations of interest on items that appear on the agenda.

136/2026 Minutes

- a) Minutes of the Annual Parish Council Meeting held on Monday 18 May 2026 at 6.30pm to be approved and signed by the Chair.
- b) Minutes of the Parish Council meeting held on Monday 18 May 2026 at 7pm to be approved and signed by the Chair.

137/2026 Public Participation – There will be 15 minutes available for this session where members of the public may address the Council, including items for discussion on the agenda. A maximum of 3 minutes per speaker will be permitted.

138/2026 To receive reports and updates.

Councillor Reports:

- a) The District Councillor report. To follow when received.
- b) The County Councillor's report. To follow when received.
- c) Quasar Report. See attached.

139/2026 To receive general updates.

- a) Planning review. See attached list of planning applications – update Cllr Chester Tendring District Council Local Plan. See attached email and link for information. Tarchon Interconnector Project. Response from TDC to follow when received.
- b) Manningtree as a Hub. Update Cllr Barrett.
- c) Civic Building.
Hire schedule for June/July. See attached for information.
1st Lawford Scouts Schedule of Use. Update.
Lawford Buggy Club. Please see attached draft proposal for your consideration and agreement.
Tendring Show Agreement. To follow when received.

140/2026 To receive Administration Committee updates:

Council's expenditure

- i) A list of expenditure for June 2026 to be approved. See attached.
- ii) A list of receipts for May 2026 to be approved. See attached.
- iii) A bank reconciliation for May 2026 to be approved. See attached.
- iv) Bank Statement May 2026. See attached.
- v) Budget variance report May 2026. See attached.
- vi) Request for a contribution to the Manningtree Regatta. See attached email for consideration and decision.
- vii) Request for a grant from the Manningtree Community Bus. See attached email for consideration and decision.
- viii) Request for a grant from the We Care Wildlife Rescue. See attached email for consideration and decision.
- ix) Request for a grant from BASICS Essex. See attached email for consideration and decision.

- x) Social Media. See attached for consideration.
- xi) Insurance Renewal. See attached quotes x 2.

141/2026 Parish Assembly Grant Awards

Council to resolve to issue a grant to the following (see attached summary):

- i) Acorn Village – Winter Ball. £500
- ii) Lawford Football Club – Fun Football Sessions. £250
- iii) Manifest Theatre - Youth Building Project. £100
- iv) Manningtree Community Bus – running costs. £100
- v) Manningtree and Mistley Bowls Club – Centenary Celebrations. £100
- vi) Manningtree Rotary Club – Summer Fun Festival. £100
- vii) North Essex and Suffolk Veterans – additional Welfare Case Officer. £250
- viii) PACE – First Aid Kits. £100

142/2026 Policy updates

- a) Dogs in Lawford Parish Community Hub Policy See attached for discussion and adoption.
- b) Complaints Policy. See attached for discussion and adoption
- c) Co-option Policy. See attached for discussion and adoption
- d) Data Protection Policy. See attached for discussion and adoption
- e) Disciplinary Policy. See attached for discussion and adoption

143/2026 To receive Public Realm committee updates:

Bins

- a) Installation of new bins. See attached summary. Update Cllr Thurlow.

Street lighting

- b) Streetlighting on Summers Park and Riverview. Update Cllr Thurlow.
- c) Streetlighting on Cox's Hill and Bromley Road Update Cllrs Thurlow & C Guglielmi

Grass cutting

- d) Discussions with Tendring District Council. Update Cllr C Guglielmi.

General

- e) Permission to hold an event on the Lawford football playing field. See attached.
- f) Youth Committee (including Pump Track). Cllrs Barrett and Castell
- g) Village Sign at Manningtree Station. Update.
- h) Upkeep of War Memorial. Update Cllr C Guglielmi.
- i) Annual Newsletter. For discussion and agreement.

144/2026 Any Matters for Future Discussion

145/2026 Any Items for information

146/2026 Any Emergency decisions

Signature (Clerk): *B Tighe*

Date: